



Allied-Signal Aerospace Company **Macintosh User's Group**

Meeting Agenda

1. Introductions - Kevin, Mike, & Tracy
2. Purpose of *Allied-Signal Aerospace Company* Macintosh User's Group

The purpose of this organization is to provide a forum for the exchange of information on Macintosh™ computers and any related peripherals in areas such as, but not limited to: 1) general use; 2) hardware description; 3) hardware operation; 4) software; 5) programming; and 6) applications to benefit members in their personal and professional lives.

3. Election of Officers
4. Pass out Questionnaire - collect later
5. Pass out Bylaws - vote later
6. *MacNET* Demo
7. Club Direction
 - 7.1. Other events
 - 7.2. Group trip to MW Expo
 - 7.3. Bulletin Board System on MacNET
 - 7.4. Product Discounts
 - 7.5. New User Training
8. Ratify Bylaws
9. Collect Questionnaire
10. Door Prizes awarded
11. Close Meeting

BY-LAWS

for the

Allied-Signal Aerospace Company
Macintosh User's Group

as proposed by the membership on November 10, 1988

ARTICLE I

NAME

The name of the organization shall be "Allied-Signal Aerospace Company Macintosh User's Group" hereafter referred to as the Users Group. (Macintosh™ is a registered trademark of Apple Computer Inc.)

ARTICLE II

PURPOSE

The purpose of this organization is to provide a forum for the exchange of information on Macintosh™ computers and any related peripherals in areas such as, but not limited to: 1) general use; 2) hardware description; 3) hardware operation; 4) software; 5) programming; and 6) applications to benefit members in their personal and professional lives.

ARTICLE III

AFFILIATION

The Users Group is affiliated with Allied-Signal Aerospace Company only to the extent of membership as outlined in Article IV, MEMBERSHIP.

ARTICLE IV

MEMBERSHIP

Membership shall consist of three categories:

Active members: Active members shall be limited to working and retired employees and their dependants of Allied-Signal Aerospace Company in the Southern California Area.

Associate members: Associate members shall be shall be limited to working and retired employees and their dependants of Allied-Signal Aerospace Company outside of Southern California Area.

ARTICLE V

DUES

The annual dues for active members shall be set by a majority vote of the active membership present at the meeting at which the vote is taken. Associate members shall not be required to pay dues. Annual dues are payable to the Treasurer upon joining the membership and are due each year on the anniversary month of the member.

The Treasurer shall notify each member one month in advance of her/his next annual dues payment month. Annual dues are understood to be a one-time payment each year for the following twelve months or any part thereof.

Special additional fees may be required of members who participate in special projects. These fees shall be set by the Executive Committee.

ARTICLE VI

MEETINGS

The Users Group shall meet on a regular basis at a time and frequency set by the President or a majority vote of the Executive Committee.

Ten active members or twenty percent of the active members, whichever is greater, shall constitute a quorum.

ARTICLE VII

ELECTION OF OFFICERS

The Election Committee shall solicit nominations for officers for the coming year prior to the month of November. Any active member in good standing can nominate or be nominated by having or submitting his name and office of nomination to the Secretary prior to the month of November.

Officers shall be elected by a plurality of the votes of those active members at the first regularly scheduled meeting during or after the month of November. Officers shall take office at the next regularly scheduled meeting after the election. Officers shall be elected for a period of one year.

Replacement for resigning Officers or Executive Committee members shall be approved by the remaining members of the Executive Committee.

ARTICLE VIII

DUTIES OF OFFICERS

- PRESIDENT:** The President shall preside at meetings of the Users Group and of the Executive Committee. The President shall be a member ex-officer of all special committees and shall perform all such duties as usually pertain to the office of President.
- VICE-PRESIDENT:** The Vice-President shall perform the duty of President in the absence of or at the request of the President.
- SECRETARY:** The Secretary shall conduct all official correspondence. The Secretary shall maintain a file of all books and official documents.
- TREASURER:** The Treasurer shall have charge of all funds of the Users Group. Money shall be disbursed on approval of any two of the following: Treasurer, President, or Vice-President. The money shall be used for payment of bills approved by the Executive Committee. The Treasurer shall keep an accurate account of all transactions and render a detailed report at any meeting of the Executive Committee and at the regularly scheduled meetings. All memberships shall be handled by the Treasurer.

ARTICLE IX

COMMITTEES

The Executive Committee shall consist of the current President, immediate past President, Vice-President, Secretary, Treasurer, and two members elected from the membership. Election, term of office, and vacancies for the two members shall be the same as that of the officers. All members of the Executive Committee shall have an equal vote. A quorum shall consist of four members.

ARTICLE X

COPYRIGHTS/PATENTS

The users group shall abide by all local, state, and federal laws regarding copyrights and patents of software and hardware.

ARTICLE XI

AMENDMENTS

Proposed amendments to these by-laws must be introduced by submitting the proposed changes to the Secretary in writing. At least four (4) members must sign the proposed changes.

The proposed changes shall be distributed to the membership at least two (2) weeks prior to the meeting at which a vote is scheduled to be held.

A two third (2/3) majority of votes cast at the scheduled general meeting at which the proposed amendment(s) is presented will be required for passage. The total number of votes shall be the sum of that cast by members present and absentee ballots previously submitted.